

**RESPONSIBLE ADULT** *(adult bringing the child / children to toddler group)***Name:****Phone no.:****Relationship to child(ren):**

I consent to Hebron collecting this information and contacting me should the need arise (see 'How we use your data' below):

**Signature:****Date:****CHILD 1 DETAILS****Child's Name:****Address:****Male** ☐ **Female** ☐ (tick one box)**Date of Birth:****Parent/Guardian:****Postcode:****Food allergies:**

I consent to be contacted about future Hebron activities (see 'How we use your data' below): **Yes** ☐ **No** ☐

Data Protection legislation requires us to obtain consent from the parent or legal guardian to collect information about children under the age of 13. I consent to Hebron collecting this information about my child:

**Signature of Parent/Guardian:****Date:****CHILD 2 DETAILS****Child's Name:****Address:****Male** ☐ **Female** ☐ (tick one box)**Date of Birth:****Parent/Guardian:****Postcode:****Food allergies:**

I consent to be contacted about future Hebron activities (see 'How we use your data' below): **Yes** ☐ **No** ☐

Data Protection legislation requires us to obtain consent from the parent or legal guardian to collect information about children under the age of 13. I consent to Hebron collecting this information about my child:

**Signature of Parent/Guardian:****Date:****How we use your data**

We are collecting this information to enable the church to run the toddler group safely. Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest.

This form will be kept in a secure location during toddler group, to which only the leaders will have access. If you have consented to being contacted about future activities that may be of interest, your name and contact details may be kept electronically on a computer that is password protected. We will retain your details for the sole purpose of notifying you of such events.

We will NOT pass on this information to anyone else. You have the right to ask to see any information we hold about you / your child(ren), and to ask for this information to be corrected or deleted. If you wish to make such a request, or are concerned about the way your information is being handled please speak to one of the leaders or contact the church. If you are still unhappy you have the right to complain to the Information Commissioners Office.